Partneriaeth Rheilffordd Cymunedol Dyffryn Conwy ac Arfordir Gogledd Orllewin Cymru

Conwy Valley and North West Wales Coast Community Rail Partnership

Conwy Valley and North West Wales Coast Community Rail Partnership Fund Applicant Guidelines

These notes should be read before applications are submitted to the Conwy Valley and North West Wales Coast Community Rail Partnership Fund

For further help or advice please contact:
Philip Jones: 01492 523843 email: philipjones@cvsc.org.uk

What is the Conwy Valley and North West Wales Coast Community Rail Partnership Fund?

The fund is designed to support the resilience and sustainability of organisations which may have been directly or indirectly impacted by the pandemic. Maybe fundraising has had to stop and other usual income streams have disappeared or maybe costs have gone up because more volunteers are being mobilized.

The main criteria is that groups can demonstrate how the funding will help sustain the organisation in the future and keep services going. There does not necessarily need to be a direct link to the pandemic. The group will also need to state what the money will be used for and how this benefits the local community.

Conwy Valley and North West Wales Coast Community Rail Partnership Fund: Overview

The Grants Fund will provide funding opportunities up to

. **£250.00**

How the grant can be used?

The grant criteria is deliberately non-specific so that a wide range of activities can be considered. As long as the group can demonstrate the impact on the community and how the funding will help sustain them or their activity, then their application will be considered.

The grant can be used to deliver projects that are either Coronavirus related or not, it could be for youth work, mental health services, art projects, support for the elderly, counselling, domestic violence, BAME projects, education, disability support, local empowerment, these are just a few examples. The grant does not have to be for project costs, it can be used for running costs including staff, bills, rent or maintenance as long as it can be demonstrated that these costs cannot be met by other means and that it will help the organisation remain active and sustainable.

Eligible Organisations

Organisations within the specified **area of benefit*** will require a written constitution, a set of rules, or a governing document and will need to have a bank or building society account (in the name of the organisation) with a minimum of two signatories (unrelated) in place before applying for a grant.

Eligible Organisations, who can apply for funding include:
Any community organisation, charity, CIC or group that has a bank account and is based within 8km/5miles of a Conwy Valley Line/North West Wales line Station can apply. If the organisation is not based within the given radius but can show how the grant funding will support a community that is, then this is acceptable. Individuals, businesses and statutory bodies cannot apply and neither can national charities unless it is a local branch. ***See map on page 5 & 6***

Exclusions

Grants will not be available for:

- Commercial organisations
- Individuals
- Any works considered a statutory responsibility, such as scheduled transport services, works to public highways and public car parks
- Projects that support a party-political campaign or cause or may bring the fund or the funder into disrepute
- Retrospective funding, i.e., projects that have already been completed, whether or not already paid for
- Building up a reserve or surplus, whether distributable or not
- Organisations that do not have two signatories per financial transaction (must not be related) cannot apply

Where are the Conwy Valley Railway/North West Wales Coast line stations?

North West Wales Coast Line Stations

From north to south they are Holyhead, Valley, Rhosneigr, Ty Croes, Bodorgon, Llanfairpwll, Bangor, Llanfairfechan, Penmaenmawr, Conwy & Llandudno Junction

Conwy Valley Line Stations

From north to south they are Blaenau Ffestiniog, Roman Bridge, Dolwyddelan, Pont-y-Pant, Betws-y-Coed, Llanrwst, Dolgarrog, Tal-y-Cafn, Glan Conwy, Llandudno Junction, Deganwy & Llandudno.

Completing the Application Form

Section 1: About you/your organisation

- Tell us who you are and where / how do we contact you ?
- What is your organisation type? (e.g. Voluntary club/association, youth club/organisation, charity, town/community council, environmental group etc.)
- What does your club do (eg, A Friendship Club organising term by term activities for older people etc)

Section 2: About your project

- Tell us about your project……...
- What do you want to do? Why do you want to do it?
- What difference will it make in your community / to your group / the building / for your members / users ?
- Will it provide the opportunity for people to get involved and volunteer?
- How many people do you think the project will benefit ?
- How many volunteers are / will be involved?
- When do you want to start, and tell us when the project will finish.
- You may write in paragraph form, bullet points or continue on a separate sheet of paper – but try to be concise, don't write an essay!
- Only by clearly stating what you want to do, will the assessing panel understand what you are trying to do !
- Remember, you must highlight the benefits of the proposed scheme

Section 3: Financial Details

- This section deals with project costs
- You should list every item you are seeking funding for
- Include the net cost, the VAT element and total cost
- Finally, at the bottom of this section state how much grant aid you are seeking

Other Valuable Information:

- The Conwy Valley and North West Wales Coast Community Rail Partnership Fund can support both capital and revenue projects.

- Applicants are expected to demonstrate the community support for a project by means of independent letters or email Evidence/letters of community support for project (3 max)

Following any grant award:

The contact person will receive a letter / email outlining the panel's decision. If your application is successful you must agree to:

- Submit receipts for all expenditure
- Use the monies exactly as specified in your application.
- Publicise the Conwy Valley and North West Wales Coast Community Rail Partnership Fund

PLEASE ENSURE THAT YOU SPEAK TO A CVSC OFFICER BEFORE SUBMITTING YOUR APPLICATION.

DATA PROTECTION AND AUTHORISATION OF USE
Community and Voluntary Support Conwy (CVSC) operating on behalf of Conwy Valley and North West Wales Coast Community Rail Partnership Fund, will use your personal information in order to process your funding application, and will be entered on a database utilised by CVSC and its Third Sector Support Wales partners (further information and our privacy notice are available from https://thirdsectorsupport.wales/privacy/) . The information will be held for the length of the project and then destroyed securely

Please return completed Application Forms to:

Philip Jones
CVSC
7 Rhiw Road
Colwyn Bay
Conwy
LL29 7TG
Email : philipjones@cvsc.org.uk

Amlwch
Penbol
Marian-glas
Benllech
Holyhead
Holy Island
Trearddur Bay
Valley
Anglesey
Llangefni
Beaumaris
Llandudno
Rhos on Sea
Llandudno Junction
Llandudno Junction
Conwy
Penmaenmawr
Llanfairfechan
Abergwyngregyn
Rhosneigr
Llanfaelog
Ty Croes
Bodorgan
Gaerwen
Llanfairpwll
Bangor
46 min
Tal-y-cafn
Trofa
Dolgarrog
Llanddoged
Llanrwst
Niwbwrch
Caernarfon
Llanfaglan
Llanberis
Capel Curig
Snowdonia
A55
A487
A470
A5

Llandudno
Deganwy
Llandudno Junction
Glan Conwy
Tal-y-Cafn
Dolgarrog
North Llanrwst
Llanrwst
Betws-y-Coed
Pont-y-Pant
Dolwyddelan
Roman Bridge
Blaenau Ffestiniog
0
2
Kilometer
10