

GETTING THE BEST FROM YOUR VOLUNTEERS



Monday 27 September 2010, 1pm – 4pm

CVSC Offices, 8 Rivières Avenue

Colwyn Bay, LL29 7DP

Courses are supported by the Welsh Assembly Government under the Partnership Agreement and are costed at **£50 (£100 per full day)**, but are heavily subsidised by WAG and offered to

- CVSC Member organisations at **£10**
- Wider voluntary and community sector at **£15**
- Private and Statutory at **£20**.

To include refreshments and handouts. These charges are non-refundable.

This half day training course is for those responsible for the management of volunteers and volunteer programmes.

Learning Outcomes

By the end of the session, you will

- Understand what motivates and de-motivates volunteers
- Understand good practice in relation to support and supervision
- Know how to give appropriate recognition to volunteers
- Recognise and be able to manage a variety of difficult situations and how to terminate a volunteering relationship if necessary

Places are limited so bookings will be made on a first come first served basis on receipt of a completed booking form and appropriate payment.

ALL BOOKING FORMS TO BE RETURNED BY 20 SEPTEMBER 2010 TO:-

CVSC, 8 RIVIERE'S AVENUE, COLWYN BAY, LL29 7DP Tel. 01492 534091

PLEASE NOTE: THERE ARE PARKING RESTRICTIONS ON RIVIERES AVENUE. FREE PARKING IS AVAILABLE ON NEARBY ROADS OR £2 A DAY IN THE CAR PARK ON LANSDOWNE ROAD (200 YDS AWAY)

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Registration Form

Name.....

Organisation.....

Position.....

Address.....

.....

Tel No.....

Email.....

Will you have any translation requirements?

Do you have any special requirements?

DATA PROTECTION AND AUTHORISATION OF USE

Conwy Voluntary Services Council will use submitted details internally for administration purposes. As some of the information may be classified as “personal data” it will be processed in accordance with the rights and obligations of the 1998 Data Protection Act.

Please complete and return with payment (cheque payable to CVSC) by **20/09/10** to:

CVSC, 8 Riviere’s Ave, Colwyn Bay LL29 7DP Tel. 01492 534091

If you require more registration forms please feel free to photocopy this one or email
 mail@cvsc.org.uk.