

CVSC SMALL CAPITAL GRANTS SCHEME 2008-2011

Voluntary Organisations and Community Groups

GUIDELINES

The fund is open to applications from Voluntary Groups, Community Groups or Charities in the County Borough of Conwy.

Only one grant will be allowed within the three year period.

Applicants will be assessed by CVSC Officers for eligibility before submitting an application. All applications will be passed to the Grant Panel for consideration.

ALL APPLICATIONS MUST BE ACCOMPANIED BY THE FOLLOWING:

- **A SIGNED copy of your constitution or set of rules**
- **A copy of your equal opportunities policy**
- **A written quote or estimate from any suppliers.**
- **Copy of your latest available audited annual accounts**
- **Copy of planning permission or listed building consent where applicable**

Monitoring and Evaluation

If offered funding, applicants must agree to:

- **Submit before and after photographs (if applicable)**
- **Submit receipts for all expenditure**
- **Submit a short report outlining the benefits of the project**
- **Monies must be spent exactly as specified in your application unless prior agreement from CVSC is granted.**
- **Publicise the CVSC and WAG contribution to the project.**

CAPACITY BUILDING GRANTS – max £5,000

Applications are invited from existing groups, having a turnover of less than £100,000 per annum, to provide facilities or carry out activities which will promote the regeneration of communities by tackling the following priorities:

- Act to improve the built or natural environment for local people
- Improve the well-being of the community by encouraging active and healthy life styles
- Provide facilities or activities which reduce poverty, inequality, discrimination and social disadvantage
- Encourage training that targets vulnerable or excluded people
- Stimulating community businesses and social enterprises
- Assisting the promotion of job opportunities and increased incomes
- Involving people of all ages and abilities in the community and addressing the needs of socially excluded groups
- Strengthening the cultural and linguistic identity of the community

Please note that a grant will NOT be paid for any expenditure incurred or committed before a grant is awarded.

WHAT IS CAPITAL EXPENDITURE?

Capital means spending on the purchase or creation of assets which are expected to be used for a period of at least one year. It includes the purchase of buildings, equipment and land.

EXAMPLES OF ELIGIBLE CAPITAL EXPENDITURE

Please note this list is NOT exhaustive

- Furniture
- Sports Equipment
- Railings/fencing
- Office equipment
- Display boards
- Storage
- Central heating
- Upgrade kitchen equipment
- Outdoor play equipment
- Floodlighting
- Computers
- Adaptations to facilitate access
- Installation of facilities in community buildings
- Vehicles
- Uniforms/ costumes

**PLEASE ENSURE THAT YOU SPEAK TO A CVSC OFFICER
BEFORE SUBMITTING YOUR APPLICATION.
CVSC Head Office: 01492 534091**